

July 2020

# Trailwood

[www.trailwood.org](http://www.trailwood.org)

## YARD MAINTENANCE REMINDER

Please make sure that you are tending to your yard on a regular basis. The grass should always be kept at a reasonable height; no more than 2-3". And although it's a great start, mowing isn't enough to keep your yard looking its best. After you mow, put the final touches on the job by using an edger around driveways, sidewalks, planter borders, trees or any other place the grass meets another surface. On a regular basis, you should remove all weeds, cut back any overgrown plant material and replace dead or dying trees/shrubbery. Lastly, don't forget to review your backyard plant material to ensure it is not encroaching into your neighbor's property.



## DOGS ON LEASH

When walking or playing with your dog in the community, please remember that it should be leashed at all times. It is dangerous to let your dog roam freely. In addition, when dogs are not being supervised or on a leash they may be leaving unwanted "gifts" on your neighbor's lawn. Pet owners should refrain from allowing pets to deposit waste on anyone's private property. We ask that you please carry bags with you or obtain one from a doggie bag station in the community and remove all pet waste immediately. We are kindly requesting that everyone be responsible pet owners and we

## PAINTING / ARCHITECTURAL IMPROVEMENTS

Remember that if you are planning any improvement to the exterior of your home, including painting, you must submit an architectural application to Northwood Pointe and receive approval **prior to** the commencement of any work. Failure to submit an application prior to commencing work may lead to violation enforcement, including fines and potential required removal of unapproved improvements. An architectural application and additional information can be obtained at [www.nwpointe.org](http://www.nwpointe.org).

## BOARD OF DIRECTORS:

**President:** Darren Inouye  
**Vice-President:** Maajed Abahusayn  
**Treasurer:** Bob King  
**Secretary:** Jayant Limaye  
**Member at Large:** Gary Abraham

## NEXT BOARD MEETING:

**Tuesday, July 28, 2020**  
Keystone Office (or Via Zoom)  
16775 Von Karman, Ave., Suite 100  
Irvine, CA 92606

*The final agenda will be posted at the bulletin boards at the community entries and on the HOA website. You may also obtain a copy of the agenda by contacting management at (949) 838.3214.*

**Please note:** If you wish to address the Board at the meeting, please contact Michael Gonzalez at (949) 838-3214 ten days prior to the meeting to have your name and item of discussion placed on the agenda.

## IMPORTANT NUMBERS:

### ASSOCIATION MANAGER:

**Michael Gonzalez**  
Phone: (949) 838.3214  
**Emergency After Hours: (949) 833.2600**  
[mgonzalez@keystonepacific.com](mailto:mgonzalez@keystonepacific.com)

### COMMON AREA ISSUES:

**Mike Gomez**  
Phone: (949) 838.3201  
[mgomez@keystonepacific.com](mailto:mgomez@keystonepacific.com)

### BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: (949) 833.2600  
[customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

### ARCHITECTURAL DESK:

Phone: (949) 838.3239  
[architectural@keystonepacific.com](mailto:architectural@keystonepacific.com)

### PARK RESERVATIONS:

(RESERVATIONS TEMPORARILY SUSPENDED)  
**Mike Gomez**  
Phone: (949) 838.3201  
[mgomez@keystonepacific.com](mailto:mgomez@keystonepacific.com)

Managed by Keystone  
16775 Von Karman Ave., Suite 100  
Irvine, CA 92606

For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

**SIGN UP TODAY AT [www.KPPMCONNECTION.com](http://www.KPPMCONNECTION.com) FOR EMAIL NEWS AND ALERTS!**

*Once logged into your account, click the "Change Notification Settings" link on the "My Profile" tab to update settings and enter the email addresses that you would like to receive e-notifications.*

## July 2020 REMINDERS

- Keystone is Closed for Independence Day (observed) - Friday, July 3rd
- For after-hours association maintenance issues, please call (949) 833.2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

### PARKING AND SPEED LIMIT REMINDER

Please remember that the speed limit at Trailwood is **20 M.P.H.** It is imperative that **all residents and guests** observe all traffic laws (Stop Signs, Yield Signs, Fire Hydrants & Parking Regulations) while in our community. Any person in violation will be subject to the Association's violation policy.

Please also be reminded that the Trailwood Rules and Regulations do not permit the storage of any vehicle on the street or on the Trailwood Park parking lot for a period of more than 96 hours. Vehicles found in violation may be cited and fines may be assessed in accordance with the Association's violation policy.

### TRASH BIN REMINDER

Please remember to place your trash bins at the edge of the concrete gutter and avoid placing them in front of the mailboxes, as this can make it difficult for the mail delivery person to deliver the mail. Don't forget to remove the trash bins from curbside no later than Monday evening and to please store them in the garage or backyard, behind the gate, so that they are out of view of the common area.



### AMERICAN FLAG PROTOCOL & ETTIQUETTE

Federal law stipulates many aspects of flag etiquette. The section of law dealing with American Flag etiquette is generally referred to as the Flag Code. Below, please find some general guidelines from the Flag Code:



- The flag should be lighted at all times, either by sunlight or by an appropriate light source.
- The flag should be flown in fair weather, unless the flag is designed for inclement weather use.
- The flag should be cleaned and mended when necessary.
- When a flag is so worn it is no longer fit to serve as a symbol of our country, it should be disposed of in the proper manner.
- Many civic associations (Boy Scouts, Veterans of Foreign Wars and the American Legion) will accept non-serviceable flags for proper disposal.

### TRASH PICK-UP DAY: Monday

Please store your trash cans out of view of the street by Monday evening.

### STREET SWEEPING:

#### 1st Thursday Every Month

Please do not park on the streets between the hours of 8 A.M. to 12 P.M.

### INFORMATION

#### TRAILWOOD PARK RESERVATIONS:

Complete the reservation form and please email [mgomez@keystonepacific.com](mailto:mgomez@keystonepacific.com).

#### BILLING QUESTIONS / SIGN UP FOR ACH PROGRAM:

Please contact Customer Care at 949-833-2600 or [customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

#### ASSOCIATION WEBSITE:

[www.trailwood.org](http://www.trailwood.org)

#### NORTHWOOD POINTE MASTER ASSOCIATION INFO:

[www.nwpointe.org](http://www.nwpointe.org)

#### APPROVED COLOR SCHEME AND ARCHITECTURAL INFORMATION:

Please check the Northwood Pointe Master Association's website at [www.nwpointe.org](http://www.nwpointe.org) or contact [asmith@keystonepacific.com](mailto:asmith@keystonepacific.com).

#### CANYONWOOD GATEHOUSE:

714-832-0586

#### CREEKGLEN GATEHOUSE:

714-573-9879

#### DWELLINGLIVE ONLINE ACCESS:

You may add guests and vendors online via the DwellingLIVE Website at <https://community.dwellinglive.com/>. If you need help with access to your account, please contact David Lappin at [david.lappin@aus.com](mailto:david.lappin@aus.com) or 714-412-5581.

#### KEY FOBS/TRANSPONDERS:

The forms may be found on the community website. Please contact Thomas Duprey at 714-832-0586 to purchase additional Transponders and/or Fobs.

#### VANDALISM / NOISE COMPLAINTS:

Please report it immediately to Allied Universal at **714-832-0586**. Please also call Irvine PD at the number listed below.

#### IRVINE POLICE DEPARTMENT:

Non Emergency Line: **949-724-7200**

#### ANIMAL CONTROL:

**949-724-7092**

#### STREET LIGHTS OUT:

[www.sce.com](http://www.sce.com) and navigate to the "Outage Center" to report a street light out.