



# Trailwood Maintenance Association

April 3, 2020

RE: Trailwood Annual Meeting of the Delegate Districts and Meeting of the Delegates Date & Time Changes

Dear Trailwood Homeowners,

As we navigate the Coronavirus (COVID-19) and comply with State and Federal CDC mandates and recommendations with regards to in person meeting and “social distancing”, the Board of Directors has elected to modify the schedule for the upcoming Annual Meeting of the Delegate Districts and the Meeting of the Delegates. Please let this serve as notice of the changes, which are outlined below.

**Annual Meeting of the Delegate Districts:** Will remain scheduled for April 6, 2020. The time will be changed from 5 p.m. to 7 p.m. Should you wish to attend to view the opening and counting of the ballots, you may do so via Zoom video conference here:

<https://zoom.us/j/688018163> or enter Meeting ID: 688 018 163 on your Zoom mobile or web application.

Please note that this is not a Board of Directors meeting and there are no other items of business or a Homeowner Forum. Attendance is available for observation only.

**Annual Meeting of the Delegates:** Will be moved from April 7, 2020 to April 14, 2020. The time will be changed from 5 p.m. to 5:15 p.m. The change in date will provide the time necessary to prepare the delegate voting ballots and distribute them to each delegate for review and signature.

Should you have any questions, please contact the undersigned.

At the Direction of the Board of Directors,  
Trailwood Maintenance Association

*Michael Gonzalez*

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